

Rayat Shikshan Sanstha's
Dhananjayrao Gadgil College of Commerce, Satara
(An Autonomous College with A+ Grade by NAAC)

Internal Quality Assurance Cell

(IQAC) 2021-22

Meeting 1

Notice

Date- 15/07/2021

The meeting of Internal Quality Assurance Cell (IQAC) of D.G. College of Commerce, Satara shall be held on Monday, 19th July, 2021 at 11:30 a.m. under the presidential guidance of the Principal in the cabin. You are kindly requested to attend the same and cooperate.

Agenda of the meeting-

1. Confirmation of minutes of the last meeting held on 25th Feb, 2021
2. To change Teacher's Representative in committee due to the retirement
3. To take a review of AQAR 2020-21
4. To submit data of NIRF ranking for 2020-21
5. Organization of FDP in the month of August 2021
6. Preparation of Online Teaching Time-table.
7. To review the Admission process of the year 2021-22
8. Organization of Soft Skill Development Programme for outgoing students
9. To assess the NAAC criterion documents
10. To nominate new student representative in the IQAC Committee
11. Any other subject with the permission of the chair


IQAC Coordinator

D.G. College of Commerce, Satara




Principal

D.G. College of Commerce, Satara

Rayat Shikshan Sanstha's

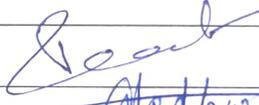
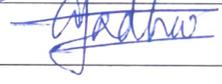
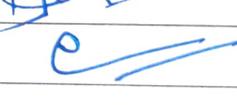
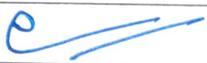
Dhananjayrao Gadgil College of Commerce, Satara
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Internal Quality Assurance Cell

(IQAC) 2021-22

Meeting 1

IQAC Committee

| Sr. No | Name | Designation | Sign |
|--------|-------------------------|--------------------------|---|
| 1 | Dr. Mrs. P.S. Gaikwad | Chairman |  |
| 2 | Dr. G. V. Jadhav | Co-ordinator |  |
| 3 | Hon. Dr. Anil Patil | Sanstha Representative | |
| 4 | Hon. Sanjeevkumar Patil | Sanstha Representative | |
| 5 | Prof. Dr. V. K. Sawant | Teacher's Representative |  |
| 6 | Dr.A.K. Ghadge | Teacher's Representative |  |
| 7 | Dr. D. T. Chavare | Teacher's Representative |  |
| 8 | Dr. V.M Kumbhar | Teacher's Representative |  |
| 9 | Dr. R. K. Nillolu. | Teacher's Representative |  |
| 10 | Dr. S. R. Suryawanshi | Teacher's Representative |  |
| 11 | Hon. Adv. K. V. Patil | Legal Advisor, Satara |  |
| 12 | Hon. Sujit Jagadhane | Industrialist, Satara |  |
| 13 | Hon. P. N. Joshi | Banker, Satara |  |
| 14 | Shri. R. M. Mechkar | Office Superintendent |  |
| 15 | Shri.S. P. Patil | Clerk |  |
| 16 | Miss. Madhavi Pisal | Students Representative |  |



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Internal Quality Assurance Cell

(IQAC) 2021-22

Meeting 1

Minutes of the Meeting

Item No. 1. Confirmation of minutes of the last meeting.

The minutes of last meeting held 25th Feb, 2021 read by Dr. G.V. Jadhav and the committee unanimously sanctioned it.

Put Forward by: Dr. G.V. Jadhav

Seconded by: Prof. Dr. V.K. Sawant

Item No. 2. To change Teacher's Representative in committee due to the retirement

Dr. V. M. Kumbhar put forwarded that Dr. L.N. Ghatge and Dr. D.T. Chavare had retired from their duties. The committee unanimously approved that Prof. Dr. V.K. Sawant and Mr. A.K. Ghadge will be the new Teacher's Representative.

Put Forward by: Dr. V.M. Kumbhar

Seconded by: Dr. R. K. Nillolu

Item No. 3. To take a review of AQAR 2020-21.

Dr. G.V. Jadhav, IQAC Coordinator took the review of AQAR 2020-21 and divided all the pro forma of AQAR to the criteria chairmen and asked to submit in the stipulated time to IQAC.

Put Forward by: Dr. G.V. Jadhav

Seconded by: Mr. A.K Ghadge

Item No. 4. To submit data of NIRF ranking for 2020-21

Under the guidance of Prin. Dr. P.S. Gaikwad, it is decided that Dr. Ganesh Jadhav should collect the data of NIRF and submit it before the due date.

Put Forward by: Dr. V. M. Kumbhar

Seconded by: Mr. M. B. Shiklagar

Item No. 5. Organization of FDP in the month of August 2021

Dr. V. M. Kumbhar put forward to arrange Faculty Development in the month of August. It is decided that the FDP will be arranged on 6th August, 2021. Dr. G.V Jadhav has taken the responsibility.

Put Forward by: Dr. V. M. Kumbhar

Seconded by: Dr. R. K. Nillolu

Item No. 6. Preparation of Online Teaching Time-table.

Under the guidance of Vice Principal Dr. V.K. Sawant, Chairman of the Time-table Mr. S. Y. Yadav prepared the Online Teaching Time-table.

Put Forward by: Mr. S. Y. Yadav

Seconded by: Mr. M. B. Shiklagar

Item No. 7. To review the Admission process of the year 2021-22

Prin. Dr. P.S. Gaikwad has shouldered the responsibility of admission of B.Com I to Dr. G. V. Jadhav and Bank Management to Dr, V. M. Kumbhar, Information Technology to Miss. Priya Bhosale, and BCA to Dr. S. A. Kurkute. The committee unanimously approved the decision

Put Forward by: Dr. V.K. Sawant

Seconded by: Dr. R. K. Nillolu

Item No. 8. Organization of Soft Skill Development Programme for outgoing students

IQAC communicated that English Department should organize the Skill Development Programme for outgoing students. Dr.G.V. Jadhav should start the programme in the next week and accordingly proper timetable and planning of resource person is to be make. It is approved that Dr. G.V. Jadhav will be the coordinator of this programme.

Put Forward by: Dr. V. M. Kumbhar

Seconded by: Dr. V. K. Sawant

Item No. 9. To assess the NAAC criterion documents

IQAC has assessed the NAAC criterion under the guidance of Prin. Dr. P.S. Gaikwad. The criterion chairmen are given necessary suggestion to improve the documentation of criteria.

Put Forward by: Dr. G. V. Jadhav

Seconded by: Mr. M. B. Shikalgar

Item No. 10. To nominate new student representative in the IQAC Committee

The committee members discussed over the new nomination of student representative in the IQAC Committee. Among four names Miss. Saloni Adekar is nominated as the student representative.

Item No. 11 Any other subject with the permission of the chair

As there was no topic to discuss the meeting concluded with the vote of thanks



IQAC Coordinator

D.G. College of Commerce, Satara



Principal

D.G. College of Commerce, Satara

Dhananjayrao Gadgil College of Commerce, Satara
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Internal Quality Assurance Cell

Action Taken Report

Action Taken Report on the decision taken of the first meeting held on 19th July, 2021

| Decisions | Action Taken Report |
|--|---|
| 1. Organization of FDP in the month of August | Dr. G.V. Jadhav has organized FDP on 6 th August, 2021. |
| 2. Review of AQAR 2020-21 | AQAR submitted to NAAC Bangalore successfully. |
| 3. To review the Admission process of the year 2021-22 | Under the guidance of Prin. Dr. P. S. Gaikwad, , the admission process successfully completed well in time. |
| 4. Organization of Soft Skill Development Programme for outgoing students | Dr. G. V. Jadhav has started SDP from 26 th July to 30 th August, 2021. |



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Meeting 2

Minutes of the Meeting

Item No. 1. Confirmation of minutes of the last meeting held on 19th July, 2021

The minutes of last meeting held 19th July, 2021 read by Dr. G.V. Jadhav and the committee unanimously sanctioned it.

Put Forward by: Dr. G.V. Jadhav

Seconded by: Prof. Dr. V.K. Sawant

Item No. 2. To submit the activities of Paramarsh to UGC

As per the guidance of Principal and committee members, it is decided that the Paramarsh Coordinator Dr. G.V. Jadhav should arrange activities that focus on NAAC

Put Forward by: Dr. G.V. Jadhav

Seconded by: Dr. V.M. Kumbhar

Item No. 3. To collect data for AAA

The committee members that every criterion chairman of AAA should collect and submit the data of AAA to IQAC Coordinator.

Put Forward by: Dr. V.M. Kumbhar

Seconded by: Prof. Dr. V.K. Sawant

Item No. 4. To arrange guest lectures for faculty and students

After the discussion and the guidance of the Principal, the committee unanimously decided that Dr. V.M. Kumbhar will look into it and arrange guest lectures for faculty and students.

Put Forward by: Prof. Dr. V.K. Sawant

Seconded by: Dr. G.V. Jadhav

Item No. 5. To review the Examination process of the semester

The committee members reviewed that the Examination process of the semester have been going on as per the schedule.

Put Forward by: Dr. A.K. Ghadge

Seconded by: Dr. R. K. Nillolu.

Item No. 6. To review Soft Skill Development Programme for outgoing students

Dr. G.V. Jadhav put forwarded that the Soft Skill Development Programme was successful. Many Students were benefited from this Programme. He also put forwarded that Department of English will run this again.

Put Forward by: Dr. G.V. Jadhav

Seconded by: Dr. V.M. Kumbhar

Item No. 7. To assess the NAAC criterion documents of 4 years

As per the discussion with the principal, it is decided that the criterion chairman should write the QLM details of the criteria and maintain the documents of the same.

Put Forward by: Dr. G.V. Jadhav

Seconded by: Prof. Dr. V.K. Sawant

Item No. 8. Any other subject with the permission of the chair

As there was no topic to discuss the meeting concluded with the vote of thanks


IQAC Coordinator

D.G. College of Commerce, Satara




Principal

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Internal Quality Assurance Cell

(IQAC) 2021-22

Meeting 3

Minutes of the Meeting

Item No. 1. Confirmation of minutes of the last meeting held on 12th October, 2021

The minutes of last meeting held 12th October, 2021 read by Dr. G.V. Jadhav and the committee unanimously sanctioned it.

Put Forward by: Dr. G.V. Jadhav

Seconded by: Prof. Dr. V.K. Sawant

Item No. 2. To arrange lecture regarding the QLM in SSR

As per the discussion and guidance by the Principal, it is decided the IQAC coordinator should guide the Criterion chairman regarding the QLM in SSR.

Put Forward by: Dr. V.M. Kumbhar

Seconded by: Dr. S.R. Suryawanshi

Item No. 3. To make preparation for Academic Audit of Shivaji University.

Dr. G.V. Jadhav put forwarded that the University AA committee will review and check documents regarding Academic Audit. Hence, Committee unanimously decided that Dr. G.V. Jadhav will look into this and prepare the necessary documents.

Put Forward by: Dr. G.V. Jadhav

Seconded by: Prof. Dr. V.K. Sawant

Item No. 4. To collect data and face Karmaveer Paritoshik Committee

As per guidance and discussion with Principal, it is decided that criterion chairman should prepare the data and presentation as per schedule.

Put Forward by: Dr. G.V. Jadhav

Seconded by: Dr. S.R. Suryawanshi

Item No. 5. Preparation of 4th Cycle NAAC

Dr. G.V. Jadhav put forwarded that college will have NAAC accreditation in next year. Committee members unanimously decided that every criterion chairman should maintain, prepare the date of last four years and start writing the SSR related documents.

Put Forward by: Dr. G.V. Jadhav

Seconded by: Dr. V.M. Kumbhar

Item No. 6. To upload and submit data of AQAR 2020-21

As per the discussion and guidance by the principal, it is decided that Dr. G.V. Jadhav should collect data from criterion chairman and upload the data on NAAC website.

Put Forward by Dr. S.R. Suryawanshi

Seconded by: Dr. V.M. Kumbhar

Item No. 7. Preparation for Autonomous Extension status

Dr. V.M. Kumbhar put forwarded the every department should maintain their documents and send its soft copy to upload on the website.

Put Forward by: Dr. V.M. Kumbhar

Seconded by: Dr. S.R. Suryawanshi

Item No. 8. To organize Lead College Activity

Dr. S.R. Suryawanshi put forwarded that every department should conduct two activities under Lead College Activity and submit the details to him till March 31, 2022.

Put Forward by Dr. S.R. Suryawanshi

Seconded by: Dr. V.M. Kumbhar

Item No. 9. To Submit NIRF data

The committee members decided that Dr. G.V. Jadhav should collect and submit the data to NIRF.

Put Forward by: Prof. Dr. V.K. Sawant

Seconded by: Dr. G.V. Jadhav

Item No. 10. Any other subject with the permission of the chair

As there was no topic to discuss the meeting concluded with the vote of thanks



IQAC Coordinator

D.G. College of Commerce, Satara



Principal

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Internal Quality Assurance Cell

Action Taken Report

Action Taken Report on the decision taken of the third meeting held on Thursday, 13 th January, 2022

| Decisions | Action Taken Report |
|--|---|
| To arrange lecture regarding the QLM in SSR | Dr. G. Jadhav conducted the lecture on 28 th January, 2022 |
| To make preparation for Academic Audit of Shivaji University. | The University committee visited college on 10.01.2022 |
| To collect data and face Karmaveer Paritoshik Committee | The data had collected and analyzed by the Karmaveer Paritoshik Committee on 18th March, 2022 |
| To upload and submit data of AQAR 2020-21 | The data of NIRF was collected and uploaded to NAAC website on 12 th January, 2022 |
| To Submit NIRF data | The data of College had uploaded to NIRF on 16 th February, 2022 |



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Meeting 4

Minutes of the Meeting

Item No. 1. Confirmation of minutes of the last meeting held on 13th, January, 2022

The minutes of last meeting held 13th January, 2022, read by Dr. G.V. Jadhav and the committee unanimously sanctioned it.

Put Forward by: Prof. Dr. G.V. Jadhav

Seconded by: Prof. Dr. V.K. Sawant

Item No.2. Nomination of Chairman of IQAC due to transfer

As per rules and regulations of Rayat Shikshan Santha, Satara, Dr. P.S. Gaikwad has transferred to other institution on 10th March, 2022. The new Principal Dr. Bal Kamble has nominated new Chairman of IQAC on 11th March, 2022.

Item No. 3. Documentation of NAAC 4th Cycle

As per the guidelines of the principal, committee has decided to check and prepare documentation of NAAC 4th Cycle.

Put Forward by: Dr. V.M. Kumbhar

Seconded by: Dr. S.R. Suryawanshi

Item No. 4. Preparation of AAA of the years 2020-21 and 2021-22

As per guidelines of Rayat Shikshan Santha Satara, Committee unanimously decided that criterion chairman should prepare and collect data for AAA of the years 2020-21 and 2021-22

Put Forward by: Prof. Dr. G.V. Jadhav

Seconded by: Prof. Dr. V.K. Sawant

Item No. 5. Improvement of Infrastructure facility

As per the guidance of the Principal, Dr. Bal Kamble, the committee decided that college has improved infrastructure facilities for students like RO Water Purifier, Washrooms. IQAC Committee has formed the committee that review the Electricity and water supply. It was also decided that college has planned for development for Meditation Center and Table Tennis Hall

Put Forward by: Prof. Dr. G.V. Jadhav

Seconded by: Dr. S.R. Suryawanshi

Item No. 6. Purchase of ICT related equipment under RUSA

Committee has decided to purchase Computers, Smart Boards, LED Screens and Projectors under RUSA Grants

Put Forward by: Prof. Dr. G.V. Jadhav

Seconded by: Dr. V.M. Kumbhar

Item No. 7. Organization of Lecture Series on Higher Education

As per the suggestion of parent institute and guidelines of the Prin.Dr. Bal Kamble, committee unanimously decided to organize Lecture series on Higher Education on 7th, 8th and 9th May, 2022.

Put Forward by: Dr. S.R. Suryawanshi

Seconded by: Dr. V.M. Kumbhar

Item No. 8. Organization of Faculty Development Programme on PO, PSO and CO

Committee has decided to organize Faculty Development Programme on PO, PSO and CO and responsibility of this organization has given to Prof. Dr. Ganesh Jadhav.

Put Forward by: Dr. V.M. Kumbhar

Seconded by: Dr. S.R. Suryawanshi

Item No. 9. Any other subject with the permission of the chair

As there was no topic to discuss the meeting concluded with the vote of thanks


IQAC Coordinator

D.G. College of Commerce, Satara




Principal

D.G. College of Commerce, Satara

Rayat Shikshan Sanstha's

Dhananjayrao Gadgil College of Commerce, Satara
(An Autonomous College)

Internal Quality Assurance Cell

Action Taken Report

Action Taken Report on the decision taken of the third meeting held on Wednesday, 6th April, 2022

| Decisions | Action Taken Report |
|--|--|
| To arrange lecture regarding the QLM in SSR | Dr. G. V. Jadhav conducted the lecture on 28 th January, 2022 |
| To make preparation for Academic Audit of Shivaji University. | The University committee visited college on 10.01.2022 |
| To collect data and face Karmaveer Paritoshik Committee | The data had been collected and analyzed by the Karmaveer Paritoshik Committee on 18 th March, 2022 |
| To upload and submit data of AQAR 2020-21 | The data of AQAR was collected and uploaded to NIRF website on 12 th January, 2022 |
| To Submit NIRF data | The data of College had been uploaded to NIRF on 16 th February, 2022 |


Co-ordinator
IQAC
D.G.C.C. Satara




Principal
Dhananjayrao Gadgil College of Commerce
Satara